



# Hosting Policy for Alberta Cup and Provincial Championship Events

## FOREWORD

Athletes in the sport of Biathlon undertake a tremendous level of effort and dedication to achieve excellence in competition. As the provincial governing body for the sport, Biathlon Alberta is responsible for establishing standards for hosting the Alberta Cup series and the Alberta Biathlon Championships.

Organizations and persons involved in hosting or conducting these provincial events are required to conform to the stipulations of the Hosting Policy.

Suggestions for corrections or changes to this document should be sent to:

Biathlon Alberta

#203, Bob Niven Training Centre  
Canada Olympic Park  
88 Canada Olympic Rd NW  
Calgary, AB T2P 4R4  
Phone – 403-202-6548

E-mail – [info@biathlon.ca](mailto:info@biathlon.ca)  
Website – [www.biathlon.ca](http://www.biathlon.ca)

***Date of last update: 05 December, 2014***

# **Alberta Cup Hosting Policy**

## **1. GENERAL REGULATIONS**

### **1.1 APPLICATION OF THIS POLICY**

This Policy shall apply to the hosting of Alberta Cup and Alberta Provincial Championship events, unless otherwise authorized by Biathlon Alberta. When a Club bids to host an event to which this Policy applies, the Club agrees to abide by this Policy.

### **1.2 RULES**

The International Biathlon Union (IBU) Event and Competition Rules apply to all aspects of the event unless otherwise stipulated in this Policy. (Refer to Annexes D, E, and F for special Alberta rules and modifications to IBU rules.) In cases where no specific rule exists for a situation and it is not covered in this Policy, the principle or the intent of the IBU Rules will be used to determine the resolution of the situation.

### **1.3 INTENT AND NATURE OF EVENTS**

Alberta Cup events are intended and designed to provide a provincial competitive forum to determine overall Cup winners in each competitor class, in addition to overall team standings, on the basis of a cumulative points system. Alberta Cup events may be combined with other events such as regional competitions or events sanctioned by Biathlon Canada.

### **1.4 SANCTIONING OF EVENTS**

The Alberta Cup is under the jurisdiction and control of Biathlon Alberta. No event or competition held in Alberta may be titled Alberta Cup, or any variation of that name, nor may use the title sponsor's name, unless it has been sanctioned by Biathlon Alberta. Currently, the title sponsor of the Alberta Cup is Calforex.

### **1.5 ELIGIBILITY TO HOST**

Any Club in good standing with Biathlon Alberta is eligible to bid for and host an Alberta Cup event. Detailed instructions for bids, bid processing, awarding the right to host and conditions for hosting are stipulated later in this Policy.

### **1.6 EVENT FREQUENCY AND TIME FRAME**

Alberta Cup events shall be scheduled at least five times each winter. The specific dates shall be set by Biathlon Alberta in consultation with the Local Organizing Committees (LOC's). Dates for the Alberta Cup series will be announced by September 30<sup>th</sup>.

## **2. APPLICATIONS TO HOST**

### **2.1 GENERAL**

The Application Form and process to host an Alberta Cup is attached in Annex A of this document. A proposed competition calendar will be circulated to all member clubs, with an open invitation to bid on hosting an event. The bid must be submitted under a covering letter signed by the Club President, indicating Club approval and support. The bid also must be accompanied by an Emergency Action Plan that will be in place for the event.

### **2.2 BID PROCESSING**

Applications received by Biathlon Alberta will be assessed by the Board. A final schedule will be confirmed following the publication of the Biathlon Canada domestic calendar.

### **2.3 AGREEMENTS**

Upon approval by the Board of Biathlon Alberta, the application to host becomes the agreement by which the host Club will conduct the event according to this Policy and on the dates mutually agreed upon between Biathlon Alberta and the host Club.

## **3. INVITATIONS, REGISTRATIONS, and ENTRY FEES**

### **3.1 INVITATIONS**

The LOC is responsible for production of an electronic copy of the event invitation, which must be approved by the appointed Technical Delegate (TD) prior to submission. This document must be submitted to Biathlon Alberta at least 6 weeks prior to the event. Upon receipt, it shall be posted to the Biathlon Alberta website. Invitations must include the following information (Annex B):

- a. Event name, dates, location and host club
- b. Types, dates and timings of competitions
- c. Location of competition site (including a map)
- d. Stadium plan, course map and profiles if available
- e. On-line Registration information and entry fees
- f. Travel information (with a map if necessary)
- g. Available accommodations and costs
- h. Restaurant or meal information
- i. List of the LOC with contact information
- j. Other necessary or special information

### **3.2 COMPETITOR ELIGIBILITY**

Any member of a Biathlon Canada Division, or other National Biathlon Federation, may participate in a Biathlon Alberta event. Competitors may be asked to provide proof of current membership to obtain a race bib.

Coaches and team staff must also have valid memberships.

All participants are eligible to win medals at Alberta Cup events; however, only members of Biathlon Alberta are eligible for Alberta Cup points and titles.

### **3.3 REGISTRATIONS**

Host clubs and competitors are required to use the Zone4 on-line registration system. Registrations must be paid by credit card. Biathlon Alberta will set up the Zone4 race registration and collect race registration fees on behalf of the LOC. Registration must not be opened before the Event Invitation has been approved by the TD and Biathlon Alberta.

### **3.4 ENTRY FEES/SANCTION FEE**

Competitors in IBU classes, Senior Boys/Girls, Sport, and Masters shall be charged an entry fee not exceeding \$60. All other categories (Air Rifle 1 and 2, Dev 1 and 2) shall be charged no more than \$46 for the weekend event. An additional transaction processing fee will be added.

A fee of \$1500 will be levied by Biathlon Alberta for each sanctioned event. In respect to the sanctioning fee, organizers can expect Biathlon Alberta to provide the following benefits and event services:

- Event promotion via the Biathlon Alberta calendar and website
- Registration and entry-fee collection services
- Provision of Timing Team and timing equipment
- Provision of Technical Delegate
- Provision of racing bibs and leg numbers
- Provision of medals

### **3.5 CANCELLATION OR POSTPONEMENT OF EVENTS**

If it appears that an event will need to be cancelled or postponed due to prevailing conditions (typically lack of snow or severely cold temperatures), organizers shall inform Biathlon Alberta of the cancellation **by 3 pm, 3 days prior to the event**. Biathlon Alberta will publicize the cancellation by the end of that working day. Should weather conditions change suddenly (e.g. major snow storm or precipitous drop in temperature) events may be cancelled or postponed as late as the day of the event. Every effort will be made to reschedule the event for a later date.

When events are cancelled prior to the day of competition, competitors will receive a 50% refund of their registration fees.

If a competition must be cancelled on the weekend of the event due to cold weather, course conditions, or other unforeseen circumstances, no refund of registration fees will be made.

## **4. CLASSES AND TYPES OF COMPETITIONS**

### **4.1 CLASSES OF COMPETITORS**

The classes of competitors detailed in Annex D are established for all Alberta Cup events. Additional classes or types of competitions (e.g. Snowshoe Biathlon) may be offered by the LOC with approval from Biathlon Alberta.

### **4.2 TYPES OF COMPETITIONS**

Five competition types are authorized to be conducted at events governed by this Policy: Individual; Sprint; Pursuit; Mass Start and Super Sprint. The distances and shooting bouts for each type of competition for each class of competitor are detailed in Annex C. The specific competitions held at an Alberta Cup event shall be decided upon by Biathlon Alberta in consultation with the LOC.

## **5. HOSTING STANDARDS AND REQUIREMENTS**

Unless otherwise authorized by Biathlon Alberta, the hosting organization must meet the following competition requirements.

### **5.1 ORGANIZATION**

The LOC should be set up in general conformity with IBU Rules and must have sufficient numbers of members to conduct the event in an efficient and orderly manner. A minimum of 75 volunteers are required for an Alberta Cup event. In order to guarantee a good standard of technical expertise it is suggested that volunteers acting in the position of Chief be qualified to Biathlon Canada's *Advanced* standard. It is expected that other volunteers will complete the *Entry Level* training in their functional area. This training is available on-line from [Biathlon Canada](#).

Biathlon Alberta will assign a qualified TD to oversee the event. The TD should be from outside the host club; at the very least the TD must not be part of the LOC. The LOC will be required to discuss the organizational set up of the event with the TD prior to the submission of the invitation to Biathlon Alberta.

### **5.2 COMPETITION FACILITY**

The competition facility for Alberta Cup events should conform as much as possible to IBU rules. The following requirements are the minimum acceptable standards:

#### **5.2.1 Range**

Sixteen (16) mechanical targets in good working order (level and centred), 2.5 - 3.0 meter marked lanes, range flags, wind flags, safe access & exit (left to right) and a penalty loop in proximity.

### **5.2.2 Course**

Sufficient loops to conduct the required competitions (see Annex D), general conformity with IBU Rules specifications, no dangerous portions.

### **5.2.3 Stadium**

Well configured to provide an unobstructed start/finish, a simultaneous start area with 10 lanes, a public address system, and a results board easily accessed by athletes and coaches.

### **5.2.4 Warm-up Trail**

A trail, approximately 600m in length, prepared the same as the competition course, with access from the central area.

### **5.2.5 Timing Systems**

Electronic timing, supplemented by manual back-up, will be provided by Biathlon Alberta.

### **5.2.6 Bibs**

Competition bibs and leg numbers will be supplied by Biathlon Alberta.

### **5.2.7 Warm-up Huts**

A heated building or tent large enough to provide shelter for competitors and volunteers, preferably within 300 meters of the start/finish location, must be provided.

### **5.2.8 Toilets for Competitors and Team Staffs**

At least four (two for men and two for women) indoor or outdoor toilets, within 250 meters of the stadium must be provided.

### **5.2.9 Parking**

Sufficient space for spectators, coaches, competitors, and volunteers to park vehicles, ideally no more than 500 meters from the stadium site.

## **5.3 MEDICAL**

An Emergency Action Plan must be submitted with the application to host (see example in Annex B).

A suitable vehicle or snowmobile with a toboggan must be on the competition site for casualty evacuation. If a competition physician is not available, a person trained in first-aid must be designated for that role. The organizer must arrange onward evacuation from the stadium to a medical facility by ambulance or designated vehicle.

## **5.4 ACCOMMODATION REQUIREMENTS**

Sufficient accommodation must be available within a 30-km radius of the competition facility to house all competitors, team staff, and out-of-town officials. Eating facilities, commercial or otherwise, should be available within 10 km of the accommodation.

## **6. RESULTS AND AWARDS**

### **6.1. RESULTS**

Results for Alberta Cup events will be compiled and distributed by the Biathlon Alberta timing team. Provisional and final results must be scrutinized and signed by the TD before being posted.

The LOC is encouraged to appoint a media relations volunteer to ensure that results are submitted to local and provincial media outlets by the end of each day of competition. A short article summarizing the weekend of competition should accompany results.

### **6.2 AWARDS AND PRIZES**

Medals shall be provided by Biathlon Alberta for the Alberta Cup categories. Medals will be presented to the first three finishers in all categories, regardless of the number of competitors. The LOC may combine classes in which fewer than 3 competitors are registered. Presentations should occur each day as soon as possible after the last finisher.

The LOC must affix a sticker to the back of each medal, printed with the following information:

- **Class and Competition (e.g. Jr. Men 10 km Sprint)**
- **Municipality and Province**
- **Date**

Additional prizes or awards for any other classes are the sole responsibility of the LOC.

## **7. JURIES AND TECHNICAL DELEGATES**

### **7.1 COMPETITION JURY**

Jury selection and duties shall be in accordance with IBU rules, as applicable and appropriate in Alberta. The Competition Jury shall be chaired by the TD and shall include the Competition Chief and 3 team captains selected at the pre-competition briefing.

When there are separate competitions in the morning and in the afternoon, a second jury will be established for the afternoon.

## **7.2 JURY OF APPEAL**

The Jury of Appeal for Alberta Cup events will operate according to the IBU Disciplinary Rules with one procedural change - the Jury of Appeal Chair or members will not be considered prejudiced should members of their own team be involved in a case before the Jury. The Jury of Appeal will be chaired by the President of Biathlon Alberta or his/her designate and will include any 4 members of the Biathlon Alberta Board. If insufficient Board members are present, then elected Team Captains or Coaches will make up the balance of the Jury.

## **7.3 TECHNICAL DELEGATES**

A Technical Delegate (TD) will be assigned by Biathlon Alberta for each Alberta Cup event. The TD's task is to assist the organizers and to ensure that the competitions are conducted in accordance with pertinent rules and regulations. Duties of the TD are in accordance with IBU rules, as applicable and appropriate in Alberta. The TD represents Biathlon Alberta and no other organization or agency. The TD must not be part of the LOC.

### **7.3.1 TD Inspections**

If the host location has not previously conducted a provincial event, such as an Alberta Cup, the LOC is required to bring the designated TD to the competition venue for a site inspection. This visit must occur in a timely fashion to ensure that recommended changes be made prior to the event. The TD's expenses for this visit will be the responsibility of the host club.

For Clubs with previous hosting experience, the LOC must consult with the TD prior to submission of the formal invitation in order to receive TD approval.

## **8. FINANCIAL RESPONSIBILITIES AND SPONSORSHIPS**

Funds for events are normally secured from grants, sponsorships, and entry fees. Even if a title sponsor for the series is in place, clubs may seek out additional sponsorships to support their local event. All costs for conducting an Alberta Cup event must be borne by the organizers, with the exception of the following items:

- TD expenses
- Medals for Alberta Cup classes
- Racing bibs and leg numbers
- Timing team and timing equipment expenses

The LOC must report on the financial performance of the event if requested by Biathlon Alberta. The financial performance of the event may be subject to an audit by Biathlon Alberta.



## **9. AMENDMENTS AND COMING INTO FORCE**

### **9.1 AMENDMENTS**

This policy may be amended from time to time by the Biathlon Alberta Board of Directors.

### **9.2 COMING INTO FORCE**

This Policy comes into force on November 15<sup>th</sup>, 2014 and at that time supersedes all other existing Biathlon Alberta policies in this context.

# Annex A – Application to Host

## Application to Host Alberta Cup

The Club, by signing this document, guarantees that the information submitted herein is correct and that the facilities to successfully host an Alberta Cup will be in place for the event if it is awarded.

**Host Club:** \_\_\_\_\_

**Preferred Event Dates:**

President: \_\_\_\_\_

**1<sup>st</sup> Choice:** \_\_\_\_\_

Signature: \_\_\_\_\_

**2<sup>nd</sup> Choice:** \_\_\_\_\_

Address: \_\_\_\_\_

**3<sup>rd</sup> Choice:** \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

(H): \_\_\_\_\_ (Cell): \_\_\_\_\_

(W): \_\_\_\_\_ (Fax): \_\_\_\_\_

### Organizing Committee:

Chair: \_\_\_\_\_

Chief of Competition: \_\_\_\_\_ Cert. Level: \_\_\_\_\_

Competition Secretary: \_\_\_\_\_ Cert. Level: \_\_\_\_\_

Chief of Timing: \_\_\_\_\_ Cert. Level: \_\_\_\_\_

Chief of Range: \_\_\_\_\_ Cert. Level: \_\_\_\_\_

Chief of Stadium: \_\_\_\_\_ Cert. Level: \_\_\_\_\_

Chief of Course: \_\_\_\_\_ Cert. Level: \_\_\_\_\_

Media Relations: \_\_\_\_\_

### Technical Details:

It is assumed with the submission of this application to host, that the minimum requirements for the event are in place. However, the following information is required as attachments:

1. Course Map with coloured loops and distances
2. Stadium Map indicating layout of competition venue
3. Range information indicating number and width of lanes including those that will be used for air rifle competitions
4. Type of timing system and equipment to be used for results
5. Number and type of team huts / waxing facility

# Annex B – Emergency Action Plan

## Emergency Action Plan

For all emergencies: **9-1-1**  
Competition Chief (Stella Doiron): cell: (xxx) xxx-xxxx  
Event Medical Officer (Dan Simmons): cell: (xxx) xxx-xxxx

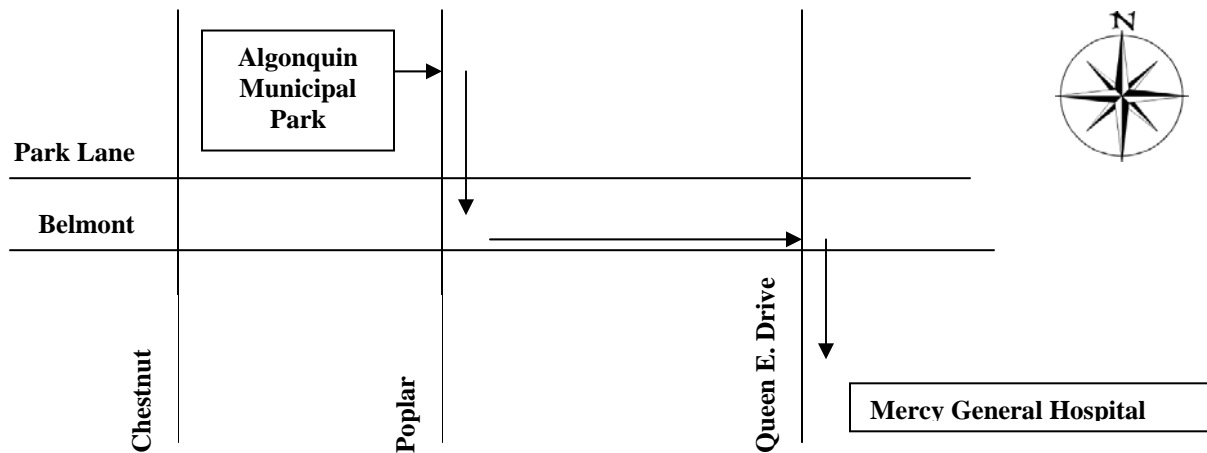
**EVENT FACILITY:** Ph. (xxx) xxx-xxxx  
**Algonquin Municipal Park**  
123 Park Lane,  
between Chestnut St. and Poplar St.  
City, Alberta XXX XXX

**NEAREST HOSPITAL:** Ph. (xxx) xxx-xxxx  
**Mercy General Hospital**  
1234 Queen Elizabeth Drive  
City, Alberta XXX XXX

Charge person (1<sup>st</sup> option): Suzie Chalmers (Medical Doctor)  
Charge person (2<sup>nd</sup> option): Joey Lemieux (Nurse)  
Charge person (3<sup>rd</sup> option): Angela Stevens (EMR)

Call person (1<sup>st</sup> option): Brad Fontaine (cell: xxx-xxxx)  
Call person (2<sup>nd</sup> option): Sheila Lachance (cell: xxx-xxxx)  
Call person (3<sup>rd</sup> option): Stefano Martinez (cell: xxx-xxxx)

Directions to Mercy General Hospital from Algonquin Municipal Park:



# **Annex B – Emergency Action Plan**

## **Roles and Responsibilities**

### **CHARGE PERSON**

- Clear the risk of further harm to the injured person by securing the area and sheltering the injured person from the elements
- Designate the person in charge of the other participants
- Protect yourself (wear gloves if in contact with body fluids such as blood)
- Assess ABCs (check that airway is clear, breathing is present, a pulse is present, and there is no major bleeding)
- Wait by the injured person until EMS arrives and the injured person is transported
- Complete an accident report form

### **CALL PERSON**

- Call for emergency help
- Provide all necessary information to dispatch (e.g. facility location, nature of injury, what, if any, first aid has been done)
- Clear any traffic from the entrance/access road before ambulance arrives
- Wait by the driveway entrance to the facility to direct the ambulance when it arrives
- Call the emergency contact person listed on the injured person's medical profile

# Annex C – Sample Invitation

## Invitation to Alberta Cup #X

Hosted by Your Ski Club

OurTown, Alberta

January xx-xx, 2009

Location: (see attached map)

**Algonquin Municipal Park**

123 Park Lane,

between Chestnut St. and Poplar St.

ph. (xxx) xxx-xxxx

Contact: LOC Chair

Janet Super-Organizer

567 Yellow Brick Road

OurTown, Albert

ph. (xxx) xxx-xxxx

e-mail: info@biathlon.ca

### Event Schedule:

<b>Friday, Jan xx</b> Unofficial Training	1400h-1700h 1400h-1630h 2000h	Competition Office open Range & Course open Team Captain's Meeting at Hotel
<b>Saturday, Jan xx</b> Individual Competitions	0800h-1600h 1030h 1100h-1150h 1200h 1530h	Competition Office open Team Captain's Briefing Zeroing First Start Awards
<b>Sunday, Jan xx</b> Sprint Competitions	0800h-1500h 0930h 1000h-1050h 1100h 1430h	Competition Office open Team Captain's Briefing Zeroing First Start Awards

### Registration:

Registration will be accepted only on-line through the Zone-4 website. Payment must be made using a credit card.

Costs:

IBU, Masters, Sr & Jr Boys/Girls:

**\$60** plus on-line service charge

Juveniles, Midgets, Novice, Open Rec:

**\$46** plus on-line service charge

A non-refundable late fee of **\$100** shall be levied on each athlete registering after the close of on-line registration **midnight on Thursday, January xx.**

Registrations after midnight on **Friday, January XX** will **not** be accepted.

**Cancellation Policy:** If an event is cancelled prior to the weekend and cannot be rescheduled, competitors will receive a 50% refund of their registration fees from Biathlon Alberta. If a competition must be cancelled on the weekend of the event due to cold weather or *force majeure*, no refund of registration fees will be made.

## Annex C – Sample Invitation

### Travel Information:

For information about our city, please check the local tourism website:  
[www.ourtown.ca](http://www.ourtown.ca)

Bus service is available through Greyhound ([www.greyhound.ca](http://www.greyhound.ca)). If you plan to drive, our city can be reached on Highway #xx & #xx. The distance from these major locations is:

Calgary:	xxx km	Regina:	xxx km
Canmore:	xxx km	Saskatoon:	xxx km
Camrose:	xxx km	Prince Albert:	xxx km
Edmonton:	xxx km	North Battleford:	xxx km
Fort McMurray:	xxx km	Hay River:	xxx km
Grande Prairie:	xxx km	Fort Smith:	xxx km
Hinton:	xxx km	Prince George:	xxx km
Peace River:	xxx km	Silver Star:	xxx km

Air flights can be arranged through the airlines listed below. Please check their websites for schedules and fares.

Air Canada	<a href="http://www.aircanada.com">www.aircanada.com</a>
West Jet	<a href="http://www.westjet.com">www.westjet.com</a>
Canadian North	<a href="http://www.canadiannorth.com">www.canadiannorth.com</a>

### Accommodations:

The following hotels are offering special rates for this event. Ask for the Alberta Cup biathlon rates when booking.

Best Western Inn.....	\$XX.xx	ph. (xxx) xxx-xxxx
Dew Drop Inn.....	\$XX.xx	ph. (xxx) xxx-xxxx

### Restaurants:

There will be a limited concession available at the competition venue. There is a wide selection of restaurants in the community. For more information, check the tourism website listed under Travel.

### Local Organizing Committee:

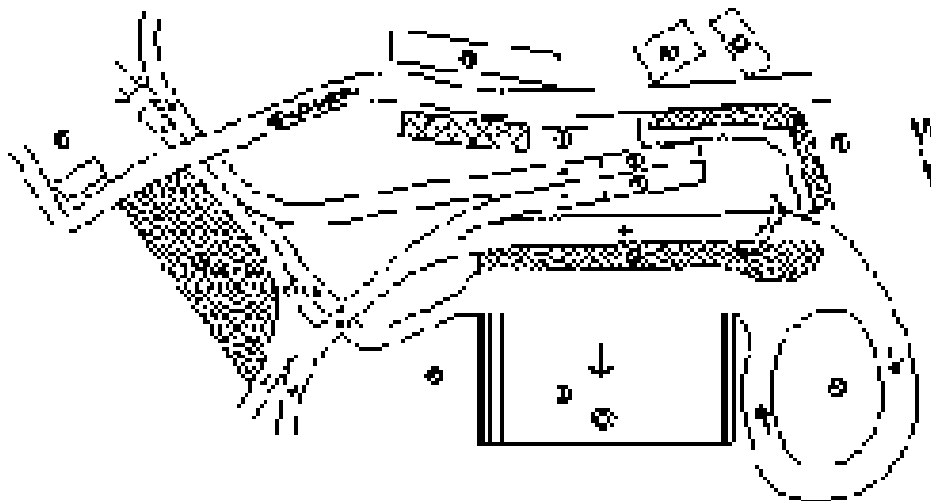
Competition Chief:	Carol Candoo	Competition Secretary:	Nancy Albright
Chief of Range:	Simon Safety	Chief of Timing:	Phil Data
Chief of Course:	Jim Snowmaker	Chief of Stadium:	Colleen Pickup
Media Relations:	Marion Promo		

# Annex C – Sample Invitation

## Stadium Plan & Course Maps

Example only

***Insert copies of your stadium plan and course maps.  
Include course profiles if available.  
Be sure to indicate the distance & colour of each course.***



# Annex D – Alberta Cup Classes & Competition Formats

## Alberta Cup – Competition Classes and Types

CLASS	AGE	IND	SPR	AB PS	MS	SS
<b>IBU Classes</b>						
<b>Men</b>	21+	20 km PSPS	10 km PS	12.5 km PPSS	15 km PPSS	3.75 km PS
<b>Women</b>	21+	15 km PSPS	7.5 km PS	10 km PPSS	12.5 km PPSS	3 km PS
<b>Junior Men</b>	U21	15 km PSPS	10 km PS	12.5 km PPSS	12.5 km PPSS	3.75 km PS
<b>Junior Women</b>	U21	12.5 km PSPS	7.5 km PS	10 km PPSS	10 km PPSS	3 km PS
<b>Youth Men</b>	U19	12.5 km PSPS	7.5 km PS	10 km PPSS	10 km PPSS	3.75 km PS
<b>Youth Women</b>	U19	10 km PSPS	6 km PS	7.5 km PPSS	7.5 km PPSS	3 km PS
<b>Alberta Classes – .22 calibre</b>						
<b>Master Men</b>	35+	10 km PSPS	6 km PS	7.5 km PPSS	7.5 km PPSS	3 km PS
<b>Master Women</b>	35+	7.5 km PSPS	6 km PS	6.25 km PPSS	6.25 km PPSS	3 km PS
<b>Sport Men</b>	17+	10 km PSPS	6 km PS	7.5 km PPSS	7.5 km PPSS	3 km PS
<b>Sport Women</b>	17+	7.5 km PSPS	6 km PS	6.25 km PPSS	6.25 km PPSS	3 km PS
<b>Senior Boys</b>	U17	7.5 km PSPS	6 km PS	6.25 km PPSS	6.25 km PPSS	1.5 km PS
<b>Senior Girls</b>	U17	7.5 km PSPS	6 km PS	6.25 km PPSS	6.25 km PPSS	1.5 km PS
<b>Dev2 Boys</b>	U17	6.25 km PPPP	3.75 km PP	5 km PPP	5 km PPP	1.5 km PP
<b>Dev2 Girls</b>	U17	6.25 km PPPP	3.75 km PP	5 km PPP	5 km PPP	1.5 km PP
<b>Dev1 Boys/Girls</b>	U15	5 km PPP	3 km PP	4 km PPP	4 km PPP	1.5 km PP
<b>Alberta Classes – Air Rifle</b>						
<b>Air Rifle 2 Boys/Girls</b>	U15	5 km PPP	3 km PP	4 km PPP	4 km PPP	
<b>Air Rifle 1 Boys/Girls</b>	U15	4 km PPP	2.25 km PP	3 km PPP	3 km PPP	

Additional classes and types of competitions may be offered by the LOC with approval from Biathlon Alberta.



# Annex D – Alberta Cup Classes & Competition Formats

## ALBERTA CUP CLASSES

Organizers of Alberta Cup/Alberta Championship events are obliged to host the following Alberta Cup classes, comprised of IBU, Biathlon Canada, and Biathlon Alberta classes:

**IBU Classes:** Men/Women, Junior Men/Women, Youth Men/Women

**Biathlon Canada Classes:** Senior Boys/Girls, Master Men/Women (35+)  
*(note: Junior Boys/Girls are not Alberta Cup classes)*

**Biathlon Alberta Classes:** Air Rifle 1 Boys/Girls\*, Air Rifle 2 Boys/Girls\*, Dev 1 Boys/Girls\*, Dev 2 Boys, Dev 2 Girls, Sport Men/Women

\*Each of these classes compete together as one; however results, prizes, and Alberta Cup points are awarded separately to boys and girls.

## ALBERTA CUP COMPETITION FORMATS AND REGULATIONS

**Individual (IN):** as per IBU rules, except:

Missed-shot time penalties for the following categories will be  
**45 seconds:** Senior Boys, Senior Girls, Master Men, Master Women, Sport Men, Sport Women.

Missed-shot time penalties for the following categories will be  
**40 seconds:** Air Rifle 1, Air Rifle 2, Dev 1, Dev 2.

**Sprint (SP):** as per IBU rules

**Alberta Pursuit (AB PS):** as per IBU rules, except:

**Start-order:** The start order will be determined either by the results of the previous day's competition, or by current Alberta Cup points standings. Athletes who did not compete in the previous day's competition, or who have no Alberta Cup points, will be seeded randomly behind those athletes who have been seeded according to the aforementioned criteria. Athletes in Air Rifle and Development classes will be started manually by a starter.

**Start interval:** The start interval will be 5 seconds for all athletes.

**Timing:** Final times for the competition will be calculated as athlete finish time less athlete start time. No time penalty will be imposed in regard to athlete start time behind the first starter.

**Mass Start (MS):** as per IBU rules.

## **Annex D – Alberta Cup Classes & Competition Formats**

**Super Sprint (SS):** Athletes shall be ranked by shooting accuracy followed by finish times. Junior Boys/Girls shall have 5 spare rounds per shooting bout, hand-loaded. There will be no penalty loops skied.

<b><u>Category</u></b>	<b><u>Ages</u></b>	<b><u>Shooting Regulations</u></b>
<b>Air Rifle 1</b>	U15	-athletes shoot on big targets at 10m + rest
<b>Air Rifle 2</b>	U15	-athletes shoot on small targets at 10m + rest
<b>Dev 1</b>	U15	-athletes shoot prone, 50m, rest permitted
<b>Dev 2</b>	U17	-athletes shoot prone, 50m, no rest
<b>Senior Boys</b>	U17	-athletes shoot prone + standing, rifle drill
<b>Senior Girls</b>	U17	-athletes shoot prone + standing, rifle drill
<b>Sport Men</b>	17+	-athletes shoot prone + standing, optional carry
<b>Sport Women</b>	17+	-athletes shoot prone + standing, optional carry



# Annex F – Special Alberta Regulations

## SPECIAL ALBERTA REGULATIONS

### Rifle Carrying – .22 categories (Dev 1 and Dev 2, Senior Boys and Senior Girls, Sport Men and Sport Women, Master Men and Master Women)

1. Athletes in the **Dev 1 and Dev 2 categories** shall have their rifles placed on and removed from the firing line by their coaches. Range procedures for Dev categories are as detailed in the Biathlon Canada's Hosting Policy: [ANNEX A-3 – RANGE PROCEDURES FOR COMPETITORS NOT CARRYING RIFLES](#)

Note - The athletes must leave the rifle on the mat with the clip removed and the bolt open. If the action is not opened or if the magazine is not removed, the violation shall result in a two-minute penalty awarded by the Competition Jury to the competitor in question.

2. **Senior Boys and Senior Girls** carry their rifles only on the range following the Biathlon Canada range procedure for Senior Boys/Girls as detailed in [ANNEX A-3 – RANGE PROCEDURES FOR COMPETITORS NOT CARRYING RIFLES](#) of the Biathlon Canada Hosting Policy for the Canadian Championships and the Eastern and Western Canadian Championships.

Note: Rifle actions must be OPEN when placed in the rack. At Alberta Cup competitions the magazine must also be removed. Any safety violation of the above procedures may lead to a 2-minute penalty by the Competition Jury. The Competition Jury will rule according to applicable principles and common sense shall handle other issues arising from the procedures.

3. **Sport Men and Sport Women, Master Men and Master Women** are optional-carry categories. Athletes in these categories opting to carry their rifles only on the range will follow Biathlon Canada range procedures detailed in [ANNEX A-3 – RANGE PROCEDURES FOR COMPETITORS NOT CARRYING RIFLES](#) of the Biathlon Canada Hosting Policy for the Canadian Championships and the Eastern and Western Canadian Championships.

Note: Rifle actions must be OPEN when placed in the rack. At Alberta Cup competitions the magazine must also be removed. Any safety violation of the above procedures may lead to a 2-minute penalty by the Competition Jury. The Competition Jury will rule according to applicable principles and common sense shall handle other issues arising from the procedures.

## Annex F – Special Alberta Regulations

### Special Alberta Regulations – Air Rifle & Dev categories

**4. Penalties**

Air Rifle and Dev categories – 40-second time penalty (IND) or ski a 100m penalty loop. 1-minute time penalty for each penalty not skied immediately after the shooting bout.

**5. Zone of Silence**

The Zone of Silence will not be enforced for these categories. Coaches, officials, parents and fans may talk to athletes at any time, provided the communication is positive and improves the competitive experience.

### Special Alberta Regulations – Air Rifle categories

- 6. Senior Official:** A Senior Official will be assigned to supervise the area of the range in which these categories shoot, to maintain fair play, a positive atmosphere, and a level playing field while not interfering with competitors in other categories.
- 7. Positive atmosphere:** Any person who is behaving in a way likely to endanger fair play, a positive atmosphere or a level playing field, will be asked to leave the area by the Senior Official.
- 8. Protests:** Protests related to the competition will not be accepted from parents, coaches or athletes, except to correct mistakes in shooting scores made by officials.
- 9. Shared rifles:** If a shared rifle is still in use, or not available due to technical difficulties resulting from previous use, coaches may request an alibi (time credit) from officials for equipment malfunction, to be awarded in 5-second increments.
- 10. Equipment malfunction:** Coaches may request a time alibi from officials for equipment malfunction, to be awarded in 5-second increments.
- 11. Wrong Target:** In ranges where there is both a standing target and a prone target in the same lane, a competitor who shoots on the wrong target by mistake (in the correct lane) may be given a fresh clip by a coach and directed to shoot on the correct target. Only five (5) shots are permitted on the correct size target. Only hits and misses on the correct target will count. No time credit will be awarded.
- 12. Loops skied out-of-sequence:** No penalty.

## Annex F – Special Alberta Regulations

13. **Skiing a shorter distance:** A 1-minute penalty for every 100m the skied distance was shorter than the competition distance, rounded *down* to the nearest 100m, i.e. 99m rounds down to zero.
14. **Temperature:** Competitions involving air rifles will be cancelled if the temperature is below -15C, including wind chill, on the range at Zero time.
15. **Targets:** Under normal circumstances, there will be two targets per lane, one with prone apertures, one with standing apertures. Targets must be arranged consistently in each lane. Standing targets will be clearly marked by a bright red or orange stripe down the right-hand side. Targets will be painted before each competition.

# **Annex G – Modifications & Additions to IBU Disciplinary Rules**

## **MODIFICATIONS AND ADDITIONS TO IBU DISCIPLINARY RULES**

*(Number references correspond to [IBU Disciplinary Rules](#). Only rules modified or added are list below.)*

### **5.1 Reprimands**

A reprimand will be imposed in the case of:

- a) jeopardizing or defaming the honor or reputation of Biathlon Alberta or its interests;
- b) insulting Biathlon Alberta, its members and relatives.

### **5.2 Start Prohibition**

Athletes or teams will be prohibited from starting for:

- a) violation of the eligibility and qualification requirements of Biathlon Alberta;
- b) appearing for start with material, equipment, clothing, or advertising not in compliance with the IBU Event and Competition Rules or Annex A (the IBU Material Catalogue) to those Rules, or with the IBU Rules for Advertising. This rule will be enforced only in cases of jeopardized safety.

### **5.5 Two-Minute Penalty**

- e) In Development and Senior Boy/Senior Girl classes, for not removing the magazine and opening the bolt of the rifle following the last shot of each shooting bout.

### **5.6 Disqualification (DSQ)**

Athletes or teams will be disqualified for:

- h) deviating from the marked trail, or skiing a wrong trail, or skiing the course loops in a wrong sequence or in the wrong direction. Athletes skiing a longer than required distance will not be penalized further.
- J) not carrying their rifle while skiing during the competition, and for not carrying their rifle, when it is not damaged, on the course with the barrel pointing up. Athletes in Air Rifle, Development, and Senior Boys/Senior Girls classes are exempt.

**Note:** Competition juries are encouraged to substitute other types of penalties in disqualification cases wherever possible.

### **5.9 Protest fee involving jury decision**

The Biathlon Alberta protest fee shall be \$20, paid when the protest is filed. If the protest is upheld, the protest fee will be returned.

## **Annex H – Warning for use of Wax Cabins**

### **FOR SAFETY REASONS, THE FOLLOWING PROCEDURES MUST BE FOLLOWED:**

1. Make sure you wear a filter mask and change the filter cartridges at least once a month or as recommended by the manufacturer of your mask.
2. Make sure your filter mask has a tight seal against your face.
3. Avoid spending any unnecessary time in the cabin.
4. Do not keep any food in the wax cabin.
5. Do not eat with any wax particles on your hands.
6. Ventilate the room if there is any dust or smoke in the room.
7. Keep athletes out of the room except when absolutely necessary.
8. Clean the cabin daily, wearing a mask while sweeping the particles.
9. Do not smoke with any wax particles on your hands.

These are preliminary recommendations based on the best health information available to us at this time. These recommendations are likely to change as we learn more and develop better ways to deal with wax fumes.